



Video Conference *Integrations*

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Overview

Planoly Creator Store Video Conference Integration allows you to connect video conferencing platforms to the Planoly Platform. The integration allows scheduling and managing meetings automatically from the dashboard when you create live events. The supported clients are: Zoom.

Planoly Video Integration with Zoom

The Planoly Zoom Integration enables scheduling Zoom meetings automatically for every live event created on Planoly. The meeting information will be available after publishing a live event. You will be the host of the event and the join link will be provided to the customers who bought a ticket.

Setting up the Zoom Integration with Planoly

From Zoom Marketplace

1. Login to your Zoom account and navigate to the Zoom App Marketplace
2. Search Planoly
3. Click the Planoly app
4. Click Install

From your Planoly Creator Store dashboard

1. Login to your Planoly account.



2. Click Settings.
3. Select the Integrations tab.
4. On the Zoom Integration block, click on the button Connect.

Managing Live Stream Events

1. After installing the app, you can publish Livestream events and we will automatically schedule a Zoom meeting with the date you specified.
2. Login to your Planoly Creator Store account, from your navigation bar select Products > New Products > Livestreams.
3. Fill all the required information for your event, select Zoom as Location.
4. Verify your information and Click on the Publish button, this should publish your event and schedule your Zoom meeting.
5. A Zoom link will be displayed in the preview that you can use to start the Livestream at anytime, we notify the event attendees via email 30 min prior to the start.
6. You can verify that the Zoom meeting was successfully created in your Zoom account.
Please note: While it's possible to edit the meeting from Zoom dashboard, we advise you to do it through the Planoly Creator Store platform, any update/delete of the meeting from Zoom dashboard will unpublish your Livestream. (You will have to Publish it again from Planoly Creator Store dashboard to update/create Zoom meeting.)
7. You can also copy and share the direct event link where users will be able to sign up for your live.
8. You can view users who purchased a ticket for your event in the registered users tab.

Disconnecting your Zoom Account from Planoly

If you wish to disconnect the Planoly Zoom integration follow these steps:

1. Login to your Planoly Creator Store account.
2. Click on Settings.
3. Select the Integrations tab.
4. On the Zoom Integration block, click on the Disconnect button.

Removing the Planoly App from your Zoom Account

1. Login to your Zoom account and navigate to the Zoom Marketplace.



2. Search for **Planoly** and click the app or navigate to your installed apps via **Manage > Installed Apps**.
3. Click **Uninstall** next to **Planoly**.
4. Confirm the dialogue and click **Uninstall**.

Contact Support

If you encounter any technical issues while using the Zoom extension or have any questions, please reach out to us by email at support@planoly.com. Our team will respond to you in a day.